

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
NOVEMBER 19, 2024

Approved 12-17-24

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Milligan, Swarat, Valdez, Wood

## I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

## II. URGENT BUSINESS

- I have heard trepidation about the future for higher education, especially if the Department of Education goes away or if Pell Grant funding is removed. Are there any words of comfort for the faculty? And is there anybody that has a suggestion to do any forecasting for a worst-case scenario, or an update for this or no? In conversations I've had with people- yes, if they go after financial aid, it could wipe out several campuses. It would be nice if maybe, similar to the budget talk we had, we might want to be given updates as the campus is anxious.
  - As much as we are focused on supporting students, we can't forget about our faculty and staff. They face their own challenges, and too often, they're left out of these conversations. We need to ensure that the supportive services we're building also extend to them, giving them access to resources and creating stronger systems.

Suggestion:

- Invited David Forgues to an Exec meeting to answer any questions and provide resources for students, staff, and faculty regarding these concerns.
- Boston University suspended Humanities and Social Sciences Ph.D. programs for next year. People from H&SS have reached out and want comfort to know that H&SS will not go away on our campus.

Suggestion:

- When the AS chair construct message with the President, it would be very helpful to have some reassuring words that we're committed to offer a comprehensive education and we're not going to just get rid of these programs.

## III. ANNOUNCEMENTS

- (Swarat) The VP of UA Search Committee needs to be redone. Two of the faculty we nominated and approved will need to be replace. Jason Shepherd, who no longer counts as faculty will need to be replaced.

The VP of UA 's term was going to end in summer and original timeline was to finish the search this semester. But after President Rochon came, they extended her term until next year, so the search got pushed. Juye Ji (HHD) is on leave, so she will also have to be replaced. We will need names to fill the two seats.

Suggestions:

- Penny Weismuller (HHD)
- Shana Charles (HHD)
- Katherine Powers (ARTS)
- Mortaza Jamshidian (NSM)
- Mira Farka (CBE)
- Alice Lee (HHD)
- Gary Hart (CCOM)
- Jay Barbuto (CBE)
- (Mallicoat) I would love it if we acknowledged Gavin Ong, our student Senator from ASI, from College Tour at our next Senate meeting.

#### **IV. APPROVAL OF MINUTES**

➤ M/S/P (Valdez/Kanel) Motion to approve the October 22<sup>nd</sup> minutes. Motion passed.

4.1 EC Minutes 10-22-24 (draft)

4.2 EC Minutes 11-5-24 (draft) - *forthcoming*

➤ M/S/P (Kanel/Valdez) Motion to approve the November 12<sup>th</sup> minutes. Motion passed.

4.3 EC Minutes 11-12-24(draft)

#### **V. CHAIR'S REPORT**

- I talked and met with Rochon on Thursday, and he is going to get a bunch of us together to get UPS 210.070 completed and then signed. We may need to do a resolution regarding the bit mentioned that the deans will provide a list of classes taught and have the resolution mention that it is okay if IT does this work for the deans.

#### **VI. PROVOST REPORT – 12:30 PM**

Q: (Swarat) We want to know about assistant deans.

A: (Provost) Assistant deans are coming back. We are looking at bringing them back hopefully by spring semester.

Q: (Kleinjans) Do we get our old deans back?

A: (Provost) We are trying to get the old deans back, but some of the colleges have already hired for the positions. We have six of them around, so we have to hire two more. The job descriptions is done and they are working in Student affairs and VP Forges is looking to get them hired by spring semester.

- (Kanel) I think you need to get Yuying Tsong to get the professional advisors to meet with the department advisors so there is no conflict between anything and there should be regular meetings, and our department advisors should be included in all that advisement.

Q: (Valdez) Our dean recently made a position, does that person have to go through the hiring process all over again?

A: (Provost) No. The colleges ones that have them, they will stay.

Q: (Valdez) Any updates on summer starts?

A: (Provost) I have asked, but have not gotten a response yet.

- Exec had a robust conversation on the fears people are having surrounding the recent Presidential election.

#### **VII. STAFF REPORT**

- We received 1 petition for the 3rd Special Election. Cierra will send a reminder out this week to the campus.

#### **VIII. COMMITTEE LIAISON REPORTS**

8.1 Internships & Service Learning Committee [Mallicoat], W, 11-13-24, 9:00 - 10:00 AM, Zoom

- Discussion centered on what does the committee want to achieve this year:
  - Noted that the UPS on Internships was passed during marathon meeting last Spring.
  - UPS on Service Learning was last updated in April 2022.
  - One committee member is looking for guidance for their department (HUSR) to develop greater workload consistency with a department between classwork and internship site hours, as there is wide disparities between faculty. We discussed the relationship between the Department of Ed definition of a credit hour and the current UPS. We also discussed that the UPS could provide broad guidance, and then encourage departments to develop department specific guidelines (similar to the UPS on department lecturer standards). The committee felt that they needed to understand how different departments do internships before considering any policy changes or guidance to departments. The last review involving data from a faculty workload perspective was in 2016-2017. Committee chair will work on a process on how to college data on internships and bring it to the committee at their next meeting.

8.2 University Advancement Committee [Valdez], W, 11-13-24, 9:00 - 10:00 AM, Zoom

- No report submitted.

8.3 Writing Proficiency Committee [Kleinjans], F, 11-15-24, 9:00 - 11:00 AM, Zoom

- Course certification as part of the 8-year UDWR recertification process. Current and last college: HSS (2023-2027)
  - Discussed and approved GEOG 400a and LBST 301.
  - Committee is waiting to get the information for WGST 350.
  - Discussed and decided to ask Political Science to meet before further courses are submitted to clarify guidelines and streamline the process. (There seem to have been issues in the past with courses being not in compliance with UPS 320.020.)
- Student petitions: none submitted.
- Committee discussed likely (or certain?) upcoming changes in writing assignment requirements (GWAR) coming from the CO disallowing the use of several courses to fulfill the writing requirement. ECS might be especially affected.

8.4 Campus Facilities & Beautification Committee [Swarat], F, 11-15-24, 11:00 AM - 12:00 PM, Zoom

- Quorum met
- Previous meeting minutes approved
- Ongoing Items:
  - Micromobility & Active transportation on campus
    - A grant is submitted to the Department of Transportation to study this issue. Waiting to hear back.
    - Parking is working to set up vehicle-free zones to limit e-bikes and e-scooters on campus. This is a collaboration with ASI and PD.
  - Reduction of plastics on campus
    - ASC said that there will be no more plastic bottles in the vending machines.
- Parking and Transportation guests: Mark Rudometkin & Elissa Thomas
  - Fast charging stations: Committee had questions about people staying in the space after cars are already charged
    - Parking suggested that they could extend the concern to the parking officers to enforce time limit more.
    - Parking offered to run a utilization report of the chargers to help inform this issue.
    - Adding additional fast-charging stations is another possibility; the issue is upfront investment.
  - Parking congestion on campus:
    - Parking shared they encouraged and increased off-site parking site use, carpool use, Metrolink use (students ride for free).
    - Parking reported that 36% of employees and 25% of students use alternative transportation.
    - Parking hopes to re-do CP parking lot during winter break.
- New Business:
  - Discussion of the committee's responsibilities
    - Per the charge of the committee, campus planning should have been involved this committee; AVP Singh will start bringing these matters to the committee for review.
    - Chair will bring to the senate exec to seek clarification on this issue.
  - Discussion about storage bin requests is postponed to the next meeting.

8.5 Academic Standards Committee [Wood], F, 11-15-24, 1:00 - 2:00 PM, MH-141

- Met with quorum.
- Urgent Business:
  - Discussed moving from hybrid to fully online with no objections from committee.
- Announcements:
  - Deputy Provost Walker discussed: 1) changes in disqualification policy last spring now being used to also update the readmission process. This is separate from the Academic Notice policy. 2) Campus is going to pilot not having disqualification in the first semester students reach the threshold. So, if student is on Academic Notice, they will not get disqualified until the following semester. 3) He will be forwarding revisions to policy on withdrawals.
- Approval of Minutes: Approved.
- Old Business
  - UPS 320.005, Retention of Student Work – Revisions underway reviewed and final revisions discussed. Revisions approved for submission to senate.
- New Business
  - UPS 300.023, Grade Changes. Reviewed and discussed revisions to UPS but did not finish.
  - UPS 310.000, Credit for Prior Learning. (Returned from Marathon Meeting.) Did not get to this.

8.6 Extension and International Programs Committee [Gradilla], M, 11-18-24, 3:00 - 4:00 PM, CP-950-925

- Meeting cancelled.

## IX. UNFINISHED BUSINESS

9.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel

9.2 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel

1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy

## X. NEW BUSINESS

10.1 UPS Tracker

- The Executive Committee reviewed and updated the UPS tracker.

10.2 CSUF Disability Access and Compliance Advisory Committee

- (Jarvis) We need one faculty member for the CSUF Disability Access and Compliance Advisory Committee.

Suggestions:

- Cali Lewis Chiu
- Maria Casanova

10.3 Faculty Handbook Review

10.4 Revisions to UPS 260.100 - Assigned Time for Exceptional Levels of Service to Students

10.5 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

10.6 UPS 410.200 - Program Performance Review Policy - (Discussion item)

## XI. MEMBER ITEMS

## XII. ADJOURNMENT

- M/S/P (Jarvis/Wood) Meeting adjourned at 12:53 pm.